

I. Tuesday, September 7, 2010 Work Meeting of the Governing Body of the Borough of Lincoln Park, the Clerk called the Work Meeting to order and announced the meeting was duly advertised in accordance with the Open Public Meetings Act. The Clerk also advised those present where the exits to the room were and to turn off all Cell Phones and Beepers. All stood for the Pledge of Allegiance. The meeting came to order immediately following the Organization Meeting.

II. ROLL CALL

On the Roll Call, Council Members present were: Gemian, Kerwin, Petracca, Thompson, Wild and Pepe.

ABSENT FROM COUNCIL: Councilwoman Long

Present from Administration: Borough Administrator Sean Canning, and Borough Attorney Tiena Cofoni

ABSENT FROM ADMINISTRATION: Mayor Runfeldt, CFO Kerry Geisler, Borough Attorney Edward Buzak

III. COUNCIL AGENDA:

1. OPRA MEETING REPORT:

The Clerk advised council that she attended a meeting in Morris Plains concerning frivolous OPRA requests, Assemblyman Bucco, four (4) attorney's and several Municipal Clerks were in attendance.

The meeting centered around requests by individuals that have been deemed frivolous and what can be done to curtail these types of requests, after much discussion Assemblyman Bucco and the Attorneys will be drafting a Bill outlining our concerns and possible solutions to the problems.

Council was provided with a detailed copy of the Clerks report.

Council advised the Clerk to keep up the fight and would back her.

2. REQUEST TO HANG BANNER – CHARITY EVENT FOR NJSPCA:

World Tree Events in conjunction with the NJ Society for the Prevention of Cruelty to Animals is holding a Biketoberfest and would like permission to hang a banner across Rt. 202 or CR504.

Council concurred and a Resolution will be placed on the Regular Agenda.

IV. MISCELLANEOUS/COUNCIL COMMITTEE REPORTS:

1. Councilman Gemian had nothing to report.
2. Councilman Kerwin had two (2) items:
 1. Bids for the new ambulance came in
 2. Attended the FEMA meeting for the buy outs, if the residents say yes to the buy out, then FEMA will reassess their properties, if the residents say no their flood insurance will be increased 150%
3. Councilman Petracca had nothing to report.
4. Councilwoman Thompson had nothing to report

- 5. Councilman Wild had nothing to report.
- 6. Council President Pepe had one (1) item:

- 1. Congratulated Administration for their good work done on the Recycling Bid for Pequannock event though we didn't get the contract, Administration did an excellent job.

V. MAYOR'S AGENDA:

Prior to starting this portion of the Agenda, borough Administrator Sean Canning thanked the Council for their support of the Recycling bid to Pequannock.

1. BIDNET:

The Morris County purchasing department has initiated a system called Bidnet as a central database and bid listing for public bids and RFP's.

There is no cost for this service. The Advantages are the ability as a one stop location for bids throughout the County. This benefits the Borough of Lincoln Park in obtaining greater advertisement and dissemination for our bids for purchase resulting in more competitive bidding.

Council concurred and a Resolution will be placed on the Regular Agenda.

2. VEHICLE AUCTION AUTHORIZATION:

In anticipation of the replacement vehicles coming on line for the Police Department as well as the DPW, authorization is sought to dispose of Borough Property through public auction.

Council was provided with a list of vehicles and other equipment sought to sell at public auction.

Council concurred and a Resolution will be placed on the Regular Agenda.

3. CANCEL PAYROLL CHECKS:

Old outstanding checks written against the Capital One Old Payroll Account. The account cannot be closed until the checks are voided.

Council was provided with copies of the list of checks to be canceled.

Council asked Administration to check on the last three (3) checks to see if they were from a former Council Person, and if they were they may have to be paid to his estate.

Council concurred and a Resolution will be placed on the Regular Agenda.

4. ANTI IDLING RESOLUTION:

It was explained that this was part of the Sustainable Jersey initiative. Administration was seeking a Resolution supporting the Anti Idling Pledge.

Currently the Police Department has identified as overnight idling locations quasi public shopping as well as industrial zones as areas that occasionally see extended idling by larger trucks.

Council concurred and a Resolution will be placed on the Regular Agenda.

5. **MUNICIPAL DRUG ALLIANCE:**

Council was provided with copies of our annual Resolution for grant requests. Drug alliance continues to do terrific work within the borough supporting and sponsoring many programs.

Council concurred and a Resolution will be placed on the Regular Agenda.

6. **JIF RENEWAL RESOLUTION:**

Council was provided with copies of the proposed Resolution to renew the Borough's Membership in the JIF Program.

Council concurred and a Resolution will be placed on the Regular Agenda.

7. **RESOLUTION TO SEEK LANDSCAPING BIDS FOR 2011:**

In preparation for the 2011 budget the Administration is seeking landscaping bids for municipal grounds and certain fields for 2011. This is on top of Administrations "Adopt a Park" campaign.

Administration feels there is the opportunity to provide cost savings through outsourcing these functions.

Council was provided with back-up of the plan provided by Administration.

Council concurred and a Resolution will be placed on the Regular Agenda.

8. **AMEND HANDBOOK TO RAISE MEDICAL BENEFITS HOURS:**

Current hours worked for medical benefits to apply is 20 hours. Administration was seeking to raise the hours to 35 hours prior to medical benefits being triggered.

This will allow the Borough to make greater use of temporary employees should the need arise and avoid fringe benefits costs.

Council concurred and an Ordinance will be placed on the Regular Agenda.

9. **PHASE II APPROVAL SOUGHT FOR BOROUGH FIELDS:**

Phase I last February was the lighting replacement, which will commence in November once seasonal activities end.

Phase II would be the replacement of current backstop fencing and dug outs.

Council concurred and a Resolution will be placed on the Regular Agenda.

10. **PAL TEEN CENTER GRANT:**

This was in reference to the Teen Center Grant that PAL had sought in the fall of 2009. The Borough at that time agreed to partner and provide infrastructure assistance in reconfiguring two rooms at the PAL/Community Center building.

The PAL received a \$30,000.00 grant to outfit the room and center. This is not allowed to be used for infrastructure.

Council was provided with copies of the grants, prior memos and the current proposed project management timeline.

The initial meeting was held on August 25, 2010 deliverables tentatively identified. The Borough and PAL have until August 31, 2011 to complete the project.

Administration anticipates that the infrastructure changes will cost approximately \$20,000.00.

There is the opportunity to team with the PAL as well as community development grants to seek out obtaining additional space by creating a 2nd floor on the PAL. Similar to the initial construction, the PAL may seek to fundraise and pay or offset any long term strategic plan. Such a move would benefit recreation programs as well as PAL programs.

Council concurred and a Resolution authorizing Phase II of the Reconstruction of Borough Field will be placed on the Regular Agenda.

11. **FIDELIAN WAY SEWER RESOLUTION:**

Approval of Resolutions prepared by Mr. Buzak for the two residents seeking relief and connection to the Montville Sewer system.

It appears we are at the point where we can provide relief for two of our residents seeking a sewer hook-up.

Council concurred and two (2) Resolutions will be placed on the Regular Agenda.

12. **FEMA BLUE ACRES BUY OUT:**

This first portion of possible buy outs involves the SRL or severe repetitive losses as identified by FEMA.

An initial public meeting was held on September 2, 2010. for those who did not qualify and are considered RL's (Repetitive losses) there are other possible avenues of relief in FEMA future buy out programs as well as mitigation programs.

13. **ESCROW RELEASE – AMERICAN LEGION:**

Block 3 Lot 285.04 Escrow Account #2011

Council concurred and a Resolution will be placed on the Regular Agenda.

14. **ESCROW RELEASE – SUSHI HOUSE – 200 MAIN ST.:**

Sidewalk never needed completion.

Council concurred and a Resolution will be placed on the Regular Agenda.

15. **ESCROW RELEASE – EFTIMOSKI:**

Block 58 Lot 4, 551 Ryerson Rd., Escrow Account #1886

Council concurred and a Resolution will be placed on the Regular Agenda.

16. **ESCROW RELEASE – SINGH:**

Block 48 Lot 9, 182 Boonton Tpk., Escrow Account #2161.

Council concurred and a Resolution will be placed on the Regular Agenda.

17. **ESCROW RELEASE – ROMERO:**

Block 22.01 Lot 292, 234 Main St., Escrow Account #2135

Council concurred and a Resolution will be placed on the Regular Agenda.

18. **BOND RELEASE:**

D&D Builders West Drive, Bond #1337D

Council concurred and a Resolution will be placed on the Regular Agenda.

VI. **ORDINANCES (IF ANY):**

NONE

VII. **RESOLUTIONS (IF ANY):**

NONE

VIII. **PUBLIC HEARING:**

Councilwoman Thompson MOVED to OPEN the PUBLIC HEARING.

Councilman Kerwin SECOND the MOTION.

There seeing no one to speak during the Public Portion of the meeting,
Councilwoman Thompson MOVED that the Public Hearing be CLOSED.

Councilman Petracca SECOND the MOTION.

X. **CLOSED SESSION:**

NONE

XI. **ADJOURNMENT:**

Councilwoman Thompson MOVED the Work Meeting be ADJOURNED.

Councilman Kerwin SECOND the MOTION.

The Work Meeting of Tuesday, September 7, 2010 was ADJOURNED at approximately 8:04 pm.

ATTEST:

Annette Maida-Smith, RMC
Borough Clerk

Louis J. Pepe, Council President