

**APPROVED AS CORRECTED – PAGE 2**

I. Monday, March 7, 2011 Work Meeting of the Governing Body of the Borough of Lincoln Park, the Deputy Clerk called the Work Meeting to Order and announced the Meeting was duly advertised in accordance with the Open Public Meetings Act. The Deputy Clerk also advised those present where the exits to the room were and to turn off all Cell Phones and Beepers. All stood for the Pledge of Allegiance.

II. **ROLL CALL:**

On the Roll Call, Council Members present were: Cardillo, Gemian, Kerwin, Petracca, Thompson, Wild and Pepe.

ABSENT: NONE

Present from Administration: Mayor Runfeldt, Borough Administrator Sean Canning, Borough CFO Kerry Geisler, and Edward Buzak, Borough Attorney.

ABSENT FROM ADMINISTRATION: Tiena Cofoni, Borough Attorney

III. **COUNCIL AGENDA:**

1. **LONG TERM DEBT COMMITTEE MEETING:**

Council President Pepe advised that the committee met prior to tonight's meeting.

Councilman Petracca is the Chairman of the committee, the committee discussed several options concerning the purchase of the fire truck and vehicles, the Fire Department is going to be asked which option they would like the Council to choose.

2. **REQUEST TO WAIVE RAFFLE FEES – AMERICAN LEGION:**

The American Legion is requesting the Council waive their Raffle Fees in the amount of \$750.00 which was done the past few years.

Council concurred and a Resolution will be placed on the Regular Agenda.

IV. **MISCELLANEOUS/COUNCIL COMMITTEE REPORTS:**

1. Councilman Cardillo had three (3) items:

1. Attended Rec Mtg. Superintendent proposed that the Kinder REc fees be increase to \$15 per week
2. Hiring summer workers must be 16 years old
3. Saturday, April 16<sup>th</sup> is the Easter Event

2. Councilman Gemian had nothing to report.

3. Councilman Kerwin had nothing to report.

4. Councilman Petracca had nothing to report.

5. Councilwoman Thompson had one (1) item:

1. Now that the snow has melted garbage has appeared, trash is behind McDonalds and their trash on Pine Brook Rd.

6. Councilman Wild had nothing to report.

7. Council President Pepe had one (1) item:

1. Discussed the new Beavertown Journal, good cost savings measure.

V. **MAYOR'S AGENDA:**

1. **HEALTH DEPARTMENT SHARED SERVICES OPTIONS:**

Administration presented to Council their proposed shared service with the Township of Montville and the cost breakdowns as well as other source comparisons.

2. **BOROUGH FIELD LIGHTING:**

Council was provided with a copy of a memo from the Borough Engineer on this project concerning a slight overrun of costs and has requested a change order to accomplish this project.

Several factors came into play including weather taking away anticipated labor, age of metal brackets and the need to construct new ones.

Administrations recommendation is to charge the overrun to Open Space.

Council concurred and a Resolution will be placed on the Regular Agenda.

3. **FEE ORDINANCE FOR 2011:**

Administration presented Council with the updated Fee Ordinance for 2011 which included requests from various Department Heads in order to approximate costs.

The Fee Ordinance has also been amended to include the Dog Park fee, the actual Ordinance for the Dog Park is being held in reserve until there is more definitive progress in terms of planned construction.

Ms. Scimeca has been in touch and has made progress over the winter.

Council concurred and an Ordinance for Introduction will be placed on the Regular Agenda.

4. **ZONING BOARD OF ADJUSTMENT:**

Administration is requesting amending the checklist in Chapter 28.

Request is to require an applicant to produce a planners report when a use variance is filed.

The Borough Attorney spoke on this issue.

5. **EMERGENCY TEMPORARY BUDGET:**

Council was provided with a copy of the proposed Resolution for the Emergency Temporary Budget prepared by the CFO.

Council concurred and a Resolution will be placed on the Regular Agenda.

6. **DEVELOPERS AGREEMENT – GO AHEAD REPAIRS:**

**WAS PULLED FROM THE AGENDA**

7. **EECBG AWARD:**

The first of the EECBG awards has come in, in the amount of \$1,047.00 for the DPW location.

8. **RESULTS OF SURVEYS:**

Administration has instituted a total quality management approach to services, implement operation solutions, survey obtain feedback, improve service, and measure customer satisfaction again.

9. **RESOLUTION REQUESTED TO APPROVE SHARED SERVICES AGREEMENT WITH COUNTY FOR LEAD HAZARDOUS TESTING:**

Administration advised that this agreement is for five (5) years.

Council concurred and a Resolution will be placed on the Regular Agenda.

10. **PERMIT FOR USE OF NJ TRANSIT LOT:**

This request is on behalf of the LP Fire Department for their upcoming 80<sup>th</sup> anniversary parade.

Council concurred.

11. **PROPERTY TO BE SOLD AT AUCTION:**

Council was provided with a copy of a memo with the items to be auctioned off.

Council concurred and a Resolution will be placed on the Regular Agenda.

12. **HAZARDOUS MITIGATION LETTER OF INTENT:**

This was in regard to the digital sign, there is the possibility of attaining a FEMA grant to help defer the cost to the level of 75% with a 25% matching on the part of the Borough.

This may be available through the Hazard Mitigation Grant Program, Administration requested a Resolution to apply for the grant.

13. **ESCROW RELEASE – 59 BEAVERBROOK RD.:**

Escrow Account #2178, Alps Driving School, Block 3 Lot 284.1

Council concurred and a Resolution will be placed on the Regular Agenda.

14. **ESCROW RELEASE – 69 Park Ave.:**

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Escrow Account #2021, Block 22 Lot 36

Council concurred and a Resolution will be placed on the Regular Agenda.

15. **ESCROW RELEASE – DeVito:**

Escrow Account #2154, Block 2.2 Lot 1

Council concurred and a Resolution will be placed on the Regular Agenda.

16. **ESCROW RELEASE - ROSSI:**

Escrow Account #2185, Block 22.1 Lot 294

Council concurred and a Resolution will be placed on the Regular Agenda.

17. **ESCROW RELEASE – D’ADDARIO:**

Escrow Account #2153, Block 2 Lot 2.6

Council concurred and a Resolution will be placed on the Regular Agenda.

18. **STIPULATION OF SETTLEMENT – FP DUFFY TAX APPEAL:**

Council was provided with a copy of the Stipulation of Settlement.

Council concurred and a Resolution will be placed on the Regular Agenda.

19. **TAX OVERPAYMENT REFUND RESOLUTION:**

Block 25 Lot 2, Corelogic \$2,264.18; Block 143 Lot 39, Corelogic \$2,117.76; Block 35 Lot 130.10, Corelogic \$3,366.03; Block 36 Lot 36.2, Goodman, Steven \$1,790.44

Council concurred and a Resolution will be placed on the Regular Agenda.

20. **REDEMPTION OF TAX SALE CERTIFICATE:**

\$2,075.16 for the redemption of Tax Sale Certificate #10-00005, payable to Isaac Moradi located at 520 Elm St., Kearny, NJ 07032.

Council concurred and a Resolution will be placed on the Regular Agenda.

21. **REDEMPTION OF TAX SALE CERTIFICATE:**

Amount of \$732.81 and \$100.00 premium, redemption of Tax Sale Certificate #10-00010, payable to US Bank Cust for Pro Capital I located at 50S. 16<sup>th</sup> Street, Suite 1950, Philadelphia, PA 19102.

Council concurred and a Resolution will be placed on the Regular Agenda.

22. **RELEASE OF BOND – LP AIRPORT:**

Council was provided with copies of the report from the Borough Engineer recommending release of the cash bond.

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Council concurred and a Resolution will be placed on the Regular Agenda.

23. **TAX APPEAL SETTLEMENT – KAY ELEMETRICS:**

Block 4 Lot 6.5 for 2009 a refund in the amount of \$3,335.40 and for 2010 a refund in the amount of \$8,774.47.

Council concurred and a Resolution will be placed on the Regular Agenda.

24. **TAX APPEAL SETTLEMENT – BANK OF AMERICA:**

Block 39 Lot 3 for 2010 a refund in the amount of \$3,161.78.

Council concurred and a Resolution will be placed on the Regular Agenda.

25. **CLOSED SESSION – RETIREMENT AGREEMENT – ELLEN ROSS:**

This item was discussed in Closed Session.

26. **CLOSED SESSION – RETIREMENT AGREEMENT – W. ERIC SUNDBERG:**

This item was discussed in Closed Session.

**MAYOR RUNFELDT ADDED THE FOLLOWING ITEMS TO THE AGENDA:**

27. **SHARED SERVICES:**

Mayor advised that the borough has been approached about shared services for Police and EMS.

Council concurred.

28. **MINIMIZE HIRING:**

Mayor would like to minimize hiring for all person that are leaving and share and cross train.

Council agreed with cross training and certifying employees to enable coverage for others that may be out.

29. **EVACUATIONS:**

Mayor advised that there have been 18 evacuations and there was no need for the shelter yet.

30. **REVERSE 9-1-1:**

There were some issues with the reverse 9-1-1 and they were unable to get the word out until 5 am.

VI. **RESOLUTIONS (IF ANY):**

Council President Pepe asked for a MOTION and a SECOND on R11-94.

Councilwoman Thompson MOVED The ADOPTION of R11-94.

Councilman Kerwin SECOND the MOTION.

The following Resolution was spread for the record:

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RESOLUTION R11-94

BOROUGH OF LINCOLN PARK

RESOLUTION AUTHORIZING EXECUTIVE SESSION

**WHEREAS**, the Governing Body of the Borough of Lincoln Park is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Governing Body of the Borough of Lincoln Park to discuss in a session not open to the public certain matters relating to the item or items as authorized and designated below;

As authorized by N.J.S.A. 10:4-12b(7), Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

RETIREMENT AGREEMENTS

ELLEN ROSS

W. ERIC SUNDBERG

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lincoln Park, assembled in public session on the 7<sup>th</sup> day of March, 2011, that an Executive Session, closed to the public, shall be on the 7<sup>th</sup> day of March, 2011 at approximately 7:30 pm in the Borough of Lincoln Park, Municipal Building, 34 Chapel Hill Road, Lincoln Park, New Jersey 07035 for the discussion of matters relating to the specific items designated above.

Pepe: Any questions, comments or corrections? Call the ROLL.

YES: Council Members: Cardillo, Gemian, Kerwin, Petracca, Thompson, Wild and Pepe.

NO: None

Absent: None

Abstain: None

The Resolution was Adopted.

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VII. **ORDINANCES (IF ANY):**

NONE

VIII. **PUBLIC HEARING:**

Councilwoman Thompson MOVED to OPEN the PUBLIC HEARING

Councilman Kerwin SECOND the MOTION

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Seeing No one from the Public wishing to speak Councilman Gemian  
MOVED to CLOSE the PUBLIC HEARING

Councilman Petracca SECOND the MOTION.

The Public Hearing was CLOSED.

IX. **CLOSED SESSION:**

Councilwoman Thompson MOVED to go into CLOSED SESSION

Councilman Kerwin SECOND the MOTION

Council went into Closed SESSION at approximately 8:19 pm

1. Matters Relating to the Employment Relationship:

- a. Retirement Agreement – Ellen Ross
- b. Retirement Agreement – W. Eric Sundberg

Council returned to OPEN SESSION at approximately 8:26 pm. The meeting resumed.

Councilwoman Thompson MOVED to come out of CLOSED SESSION.

Councilman Kerwin SECOND the MOTION.

X. **ADJOURNMENT:**

Councilwoman Thompson MOVED the Work Meeting to ADJOURN.

Councilman Kerwin SECOND the MOTION.

The Work Meeting of Monday, March 7, 2011 was ADJOURNED at approximately 8:27 pm.

ATTEST:

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Cynthia L. Sloane, RMC  
Deputy Borough Clerk.

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Louis J. Pepe, Council President