



2010 Garden Plot Request Form



Please complete the information below and submit with your

Deposit to:

Borough of Lincoln Park Clerks Office

34 Chapel Hill Road, Lincoln Park, NJ 07035

Fax: 973-628-9512

PennyS@bolp.org or CindiS@bolp.org

RESIDENTS ONLY. Please Print Clearly

LAST NAME: _____ FIRST NAME: _____

ADDRESS: _____

EVENING PHONE: _____ DAYTIME PHONE: _____

E-MAIL ADDRESS: _____

INDICATE SPECIAL REQUESTS (if any):

This form must be signed and dated:

Your Signature

Date

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OFFICE USE ONLY:

Received by: In-Person Mail Fax Email

2010 RULES and REGULATIONS for GARDEN PLOT USE

The GREEN TEAM assigns and coordinates the GARDEN PLOT PROGRAM

NOTE: Any infraction of the regulations **WILL** result in loss of your garden plot!

***** Gardens are available for planting as of _____ !!! *****

PLOT ASSIGNMENTS

1. Only one regular plot (15x25) or one-half plot (15x12 ½) per Lincoln Park resident is allowed. IF vacant plots are available, and there is no waiting list, gardeners MAY secure an additional plot or go from a half plot (15x12 ½) to full size (15x25) if available. A garden plot request form must be completed and submitted.
2. A request for a garden plot OR relocation of an existing garden plot assignment MUST be made in writing to the Borough Clerks Office, 34 Chapel Hill Road. Contact the Borough Clerks Office to secure a garden plot request form: 973-270-2050 or 973-270-2051 or PennyS@bolp.org or CindiS@bolp.org.

FEES and CHARGES

1. A one time fee of \$40.00 is payable to: **THE BOROUGH OF LINCOLN PARK** and required **PER** plot assignment. Payment can be made either by check or cash.

NOTE: \$25.00 of this payment (\$40.00) is a deposit, this deposit is automatically applied for each year of gardening. If no rule infraction occurs, the \$25.00 is refunded to the gardener, once the gardener elects to give up the assigned plot.

2. \$15.00 of this payment (\$40.00) is the ANNUAL GARDEN FEE per plot and is payable to: **THE BOROUGH OF LINCOLN PARK** and is required to utilize a garden. Payments can be made by either check or cash.

PLOWING by the D.P.W.

1. The Department of Public Works will plow **ONLY** in the Spring (weather permitting, usually by April 1st). By mid-November remaining garden plot plants will be cut down by the DPW.

GARDEN PLOT USE – Rules and Regulations:

1. Gardeners should try to meet the June 1st deadline for planting.
2. Plots are to be used for gardening **ONLY**. Those plots that **ARE NOT** fully utilized will be considered available for sharing with those on a waiting list. Loss of future gardening privileges will result for any rule infraction.
3. Gardeners planting corn or sunflowers should be courteous of their neighbor's garden, and plant so that the shading will affect your garden and not their neighbors.
4. You are taking a risk if you store gardening tools, storage bins and/or containers on your plot. Items used for gardening should go home with you when you leave the plot (items left behind such as hoses, shovels, etc. will likely disappear if left at your plot).
5. All **PLOWED** garden plots (**half or full sized**) **MUST have a complete clean-up by the end of NOVEMBER. AFTER** this date the Department of Public Works will cut down plants left at the garden plots.

ALL gardening materials, including fences, strings, plastic, carpets, plots, stakes and the like are to be removed COMPLETELY from the plot. This removal also includes reducing dirt mounds that would interfere with the tractor's operation. If gardening material is to be kept for future use, it must be stored off the Aqueduct Park premises.

DO NOT USE FILTER FABRIC (as a mulch material) UNLESS YOU PLAN TO REMOVE IT AT THE END OF THE GARDENING SEASON. THIS MATERIAL WILL CAUSE PLOWING PROBLEMS

6. The plot boundary line is the line for personal fencing (see enclosed diagram).

Plots are staked out by the DPW. There are two full size plots between garden bollards (30' distance). A wooden stake is placed in the center to divide these plots into a 15x25 area. Half plot stakes are placed between the garden bollard and the wooden stake. Half plot stakes will have a **GREEN** side and a **CREAM** side. **GREEN** side is for a **BOTTOM** plot (B) and the **CREAM** side is for an **ABOVE** plot (A).

7. The use of plastic fencing **DOES NOT KEEP OUT** animals. If plastic fencing is used **PLEASE** use a non-offensive color (**NO ORANGE FENCING**).
8. Maintenance of garden plots includes **WEEDING**, as well as maintaining the area up to the roadway. Tall grass and weeds should be cut down and maintained.
9. **All weeds, rocks and other similar waste** (composing material that is removed from the garden plots) are to be disposed of on your own or in designated weed bins. **DO NOT** place these items in the trash containers located at the site or the river. **DO NOT THROW** garbage in the area.
10. **THE WATERING OF GARDENS MUST BE ATTENDED AT ALL TIMES!** Gardeners who leave their plots **UNATTENDED** while watering will be contacted.
11. If gardeners experience theft from their plots. A State Statute 2C:20-3.a "Theft by unlawful taking" is considered a disorderly persons offense, punishable by a fine not to exceed \$1,000.00 and/or up to 6 months imprisonment. If you witness an unauthorized person "stealing" from a garden plot – call the POLICE at 974-694-5533.
12. Dogs must be leashed and curbed at all times.
13. The placement of political signs in garden plots will not be allowed.