

**BOROUGH OF LINCOLN PARK - RECREATION**  
**34 CHAPEL HILL ROAD**  
**LINCOLN PARK, NJ 07035**  
**(973) 694-6100 Ext. 2206 (Phone) / (973) 694-7096 (Fax)**

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## **LIFEGUARD**

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### **Job Summary:**

Under the general supervision of the Lake Director and the Assistant Lake Director and/or the Recreation Superintendent, or his/her designee, Lifeguards are responsible for promoting safety in swimming and all other activities for the purpose of enhancing resident enjoyment. The Lifeguard position is a seasonal position with no vacation, sick time or health benefits. The scheduled hours will meet the needs of the Lake schedules, such as summer camp activities and swim lessons, weekly schedules will be agreed upon with the Lake Director and the Assistant Lake Director. Hours may vary weekly based on the needs of the facility.

**The LP Community Lake is open for fourteen (14) weeks, Memorial Day through Labor Day. You must be available for at least ten (10) full weeks, and at least two Pre-Season weekends.**

### **Duties & Responsibilities:**

- Assists with the daily opening/closing preparations & procedures including but not limited to general safety and sanitation of all facilities. This may include such duties as raking the lake, skimming water, sweeping pavilion or mopping bathrooms sites adjacent to water areas, collection and removal of trash and debris, and maintenance of equipment
- Assists with organization and coordination of lake activities and schedules, including but not limited to swim lessons, swim team meets summer camp and special events.
- Attends staff training sessions prior to the season and all staff meetings throughout the season.
- Must participate in EMS/Fire Department Drill (Date TBD, late June/Early July), and all scheduled In-Service Training.
- Ensures the safety of all staff and lake patrons by following and enforcing safety rules/guidelines.
- Maintain constant surveillance of children in the water; act immediately and appropriately to secure safety of children in the event of emergency while enforcing all rules and regulations.
- Provide emergency care and treatment as required until the arrival of emergency medical services.
- Present professional attitude at all times and maintain a high standard of customer service.
- Assists with patron check-in procedures and equipment rentals

### **Qualifications & Experience:**

Person(s) applying for this position should have a combination of the following experience & training:

- Prefer at least one (1) year of experience as a lifeguard involving rescue procedures and the administration of first aid and artificial resuscitation.
- Applicants should be at least 16 years of age by May 1, 2018 (Waterfront Lifeguards MUST be 16 years of age).
- Applicants must possess current and valid certifications issued by a recognized organization such as the American Red Cross
- Waterfront Lifeguard Certification (includes First Aid/CPR/AED certification)
- CPR Certification to include adult, child and infant as well as obstructed airway training

**Knowledge & Abilities:**

- Ability to interpret and enforce bathing codes regulations and procedures carry out assignments and instructions and organize lifeguarding work.
- Ability to calmly and effectively supervise water rescue operations.
- Ability to swim in accordance with certification standards.
- Ability to follow routine verbal and written directions.

**Other Requirements:**

- Lifeguards are required to purchase and wear Borough approved swimwear and other apparel that meet the set standards.
- Neat appearance and pleasant personality as to command respect.
- Must be available for day, evening and weekend work. Facility is open Memorial Day weekend through Labor Day weekend.
- Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position.
- Background check may be required with acceptance of employment offer.

**Physical Demands:**

The employee must be able to occasionally lift and/or move up to 50lbs. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

The duties listed above are intended only as illustrations of the various types of work that may be performed. Employees are expected to maintain current knowledge of policies, procedures and guidelines necessary to answer work-related questions and to provide assistance to staff and general public in a timely and courteous manner. Employees are also expected to perform other duties as may be assigned and to contribute to the team efforts of the department. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such person may not be eligible.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The Borough has the exclusive right to alter this job description at any time without notice.

It is the policy of the Borough of Lincoln Park to ensure equitable and fair treatment of applicants and employees in selection and promotion without regard to race, color, gender, creed, national origin, ethnicity, ancestry, religious beliefs, age, marital status, sexual orientation, political affiliation, military status, or physical or mental disability that with reasonable accommodation does not significantly interfere with the ability to perform the essential functions of the job.

**Please forward application(s) and 2 letters of recommendation to:**

**The Borough of Lincoln Park – Attn: Recreation Director  
34 Chapel Hill Road, Lincoln Park, NJ 07035**

**OR fax to 973-694-7096 with a cover page.**