



# SAVE THE TRIP TO BOROUGH HALL

**IN AN EFFORT TO MAINTAIN SOCIAL DISTANCING AND DO WHAT WE CAN TO REDUCE THE SPREAD OF THE CORONAVIRUS, WE HAVE PROVIDED YOU WITH A LIST OF SERVICES AND HOW YOU CAN STILL ACCOMPLISH THEM WITHOUT MAKING THE TRIP TO BOROUGH HALL. WE HOPE TO MAKE CHANGES AND KEEP UPDATING THIS LIST AS A WAY TO PROVIDE ANSWERS TO YOUR POTENTIAL QUESTIONS.**

**973-694-6100    [www.lincolnpark.org](http://www.lincolnpark.org)**

| SERVICE YOU MAY NEED  | HOW YOU CAN ACCOMPLISH WITHOUT VISITING BOROUGH HALL  |
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| <b>Administration</b> <ul style="list-style-type: none"> <li>Day-to-day administration of all departments</li> </ul>  | <ul style="list-style-type: none"> <li>Perry Mayers: <a href="mailto:pmayers@bolp.org">pmayers@bolp.org</a> ext 2022</li> <li>Dina Valente-Stoel: <a href="mailto:dvalente-stoel@bolp.org">dvalente-stoel@bolp.org</a> ext 2021</li> </ul>  |
| <b>Building Department</b> <ul style="list-style-type: none"> <li>Request blank permit or zoning permit application</li> <li>Submit new completed permit or zoning permit</li> <li>Submit permit fee</li> <li>Status of permit in review or any open permit</li> <li>Schedule an inspection for current permit</li> <li>Property Maintenance complaints/questions</li> <li>Request smoke detector inspection</li> </ul> | <ul style="list-style-type: none"> <li>Sal Marino: <a href="mailto:salm@bolp.org">salm@bolp.org</a> ext. 2026</li> <li>Judy Waters: <a href="mailto:judyw@bolp.org">judyw@bolp.org</a> ext. 2028</li> </ul> <p>Please contact Sal Marino for property maintenance complaints or questions.</p> <p>Please contact Judy Waters for forms or other information. You may drop off your applications and appropriate fees in the black drop box outside the Community Meeting Room or inside the vestibule of the main doors of the Municipal Complex.</p> |
| <b>Planning Department</b> <ul style="list-style-type: none"> <li>Applications, forms and information</li> <li>New business information</li> </ul>  | <ul style="list-style-type: none"> <li>Sal Marino: <a href="mailto:salm@bolp.org">salm@bolp.org</a> ext. 2026</li> <li>Joan Ward: <a href="mailto:joanw@bolp.org">joanw@bolp.org</a> ext. 2025</li> </ul>   |
| <b>Clerk's Office</b> <ul style="list-style-type: none"> <li>Voter Registration</li> <li>Vote by mail application</li> <li>Primary Election Petitions</li> <li>No Solicitation Application</li> <li>Bingo &amp; Raffle Licenses</li> <li>Bond/Escrow Applications</li> <li>OPRA Requests</li> </ul>   | <ul style="list-style-type: none"> <li>Cindi Sloane: <a href="mailto:csloane@bolp.org">csloane@bolp.org</a> ext. 2050</li> <li>Courtney Fitzpatrick: <a href="mailto:cfitzpatrick@bolp.org">cfitzpatrick@bolp.org</a> ext. 2051</li> </ul> <p>PRIMARY ELECTION PETITIONS: Please call the clerk's office to make an appointment so your petitions can be accepted in person. Deadline to file - March 30, 2020.</p>   |
| <b>Court Office</b> <ul style="list-style-type: none"> <li>Pay traffic tickets</li> <li>Citizen complaints</li> </ul>   | <ul style="list-style-type: none"> <li>Ashley Fritz: <a href="mailto:afritz@bolp.org">afritz@bolp.org</a></li> <li>To pay tickets on line: <a href="https://www.njmdirect.com">https://www.njmdirect.com</a></li> </ul>   |



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| <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• PAYING YOUR TAXES/WATER/SEWER</li> <li>• Paying on-line</li> <li>• Paying cash in-person</li> <li>• Register for direct withdrawal</li> </ul> <p><b>CASH PAYMENT WILL BE LIMITED TO TUESDAYS AND THURSDAYS FROM 9AM TO 11AM.</b></p>              | <ul style="list-style-type: none"> <li>• Fabiana Mello: cfo@bolp.org ext. 2062</li> <li>• Rabia Ferati: rferati@bolp.org ext. 2061</li> <li>• VISIT <a href="http://WWW.LINCOLNPARK.ORG">WWW.LINCOLNPARK.ORG</a> CLICK THE TAB "PAY ONLINE". <ul style="list-style-type: none"> <li>• YOU CAN ALSO DROP CHECK PAYMENT IN OUR DROP-BOX LOCATED OUTSIDE THE COMMUNITY ROOM OF THE MUNICIPAL BUILDING.</li> </ul> </li> <li>• WATER BILLING QUESTION CALL (973)694-6100 EXT: 2057 OR EMAIL: <a href="mailto:CHAGERMAN@BOLP.ORG">CHAGERMAN@BOLP.ORG</a></li> </ul>  |
| <p><b>Health Department</b></p> <ul style="list-style-type: none"> <li>• Certified copies of Vital Records</li> <li>• Dog Licenses</li> </ul>  | <ul style="list-style-type: none"> <li>• Maria Moeller: mmoeller@bolp.org ext 2040</li> <li>• Certified copies can be obtained through the mail. Mail copies of ID, any required proof of relationship, application and payment to Health Department, Attn: Registrar</li> <li>• Visit our website for the application and more detailed instructions. <a href="http://lincolnpark.org/212/Registrar-of-Vital-Statistics">http://lincolnpark.org/212/Registrar-of-Vital-Statistics</a></li> <li>• Certified copies can also be purchased online from the state at <a href="https://www.nj.gov/health/vital/order-vital/">https://www.nj.gov/health/vital/order-vital/</a></li> <li>• Dog Licenses can also be obtained by mail</li> </ul> <p>Please contact our Health Officer, Kathy Skrobala with other concerns/questions: <a href="mailto:kathys@bolp.org">kathys@bolp.org</a> ext 2036</p> |
| <p><b>Police Records / Accident Reports</b></p>  | <ul style="list-style-type: none"> <li>• Nicole Bosland: nbosland@bolp.org ext 2523</li> </ul>  |
| <p><b>Public Works</b></p> <ul style="list-style-type: none"> <li>• Utility/Water/Sewer Concerns</li> <li>• One-time bulk pick-up</li> <li>• Recycling</li> <li>• Garbage Collection</li> </ul> <p>♦ APRIL 25TH SHRED-IT HAS BEEN POSTPONED</p> <p>♦ SPRING BULK RECYCLING WILL IS STILL SCHEDULED FOR APRIL</p> | <ul style="list-style-type: none"> <li>• Rick Beyer: rbeyer@bolp.org ext 2056</li> </ul> <p>Public Works/Recycling</p> <ul style="list-style-type: none"> <li>• Alexis D'Ambrosia: <a href="mailto:adambrosia@bolp.org">adambrosia@bolp.org</a> ext 2058</li> </ul> <p>Download the RECYCLE COACH App to receive LP recycling and trash information</p> <p>Water/sewer concerns:</p> <ul style="list-style-type: none"> <li>• Yari Seise; <a href="mailto:yseise@bolp.org">yseise@bolp.org</a> ext 2055</li> </ul>  |



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| <b>Recreation</b> <ul style="list-style-type: none"> <li>• Current programs</li> <li>• Tennis Court registrations</li> <li>• Lake Registrations</li> <li>• Access to the PAL Building or use of Borough Parks/Fields</li> <li>• Complaints/concerns about playgrounds</li> </ul> | <ul style="list-style-type: none"> <li>• Janet Cassidy: <a href="mailto:jcassidy@bolp.org">jcassidy@bolp.org</a> ext. 2044</li> <li>• Patti Delaporte: <a href="mailto:pdelaporte@bolp.org">pdelaporte@bolp.org</a> ext. 2206</li> </ul> |
| <b>Tax Office</b> <ul style="list-style-type: none"> <li>• Tax Payments</li> <li>• Property Assessments</li> </ul>   | <ul style="list-style-type: none"> <li>• Kristen Runfeldt: <a href="mailto:krunfeldt@bolp.org">krunfeldt@bolp.org</a> ext. 2061</li> <li>• Chris Lauver: <a href="mailto:clauver@bolp.org">clauver@bolp.org</a> ext. 2063</li> </ul>     |

## Borough Phone Numbers by Department - 973-694-6100

### Building & Zoning/Construction

Marino, Sal (Construction Official) 2026  
 Waters, Judy (Assistant to Const. Official) 2028  
 Ward, Joan (Planning Board Secretary) 2025

### DPW

Beyer, Rick (Superintendent) 2056  
 D'Ambrosia, Alexis (Assistant to Super) 2058

### Clerk's Office

Sloane, Cindi (Municipal Clerk) 2050  
 Fitzpatrick, Courtney (Deputy Clerk) 2051

### Court Office

Fritz, Ashley (Court Administrator) 2067

### Finance Department

Mello, Fabiana (CFO) 2062

### Fire Department

Fede, Joe (Chief) 2032

### Health Department

Skrobala, Kathy (Health Officer) 2036  
 Moeller, Maria (Registrar) 2040

### Mayor/Administrator

Mayor Runfeldt 2020  
 Mayers, Perry (Administrator) 2022  
 Valente-Stoel, Dina (Administrative Assistant) 2021

### Police Department

Simone, Anthony (Chief of Police) 2517  
 Police Desk 2521

### Recreation

Cassidy, Janet (Director) 2044  
 Delaporte, Patti (Asst. Director) 2204

### Tax Office

Lauver, Christopher (Tax Assessor) 2063  
 Runfeldt, Kristen (Tax Collector) 2061