



LINCOLN PARK WATER DEPARTMENT

34 CHAPEL HILL ROAD

LINCOLN PARK, NJ 07035

Phone (973) 270-2055 Fax (973) 270-2064

Email: water@bolp.org

REQUEST TO HAVE WATER SERVICES TURNED ON and/or OFF

DATE: _____

ACCOUNT #: _____ SERVICE LOCATION: _____

NAME OF PERSON MAKING THE REQUEST: _____

***REQUEST MUST BE REQUESTED BY THE PROPERTY OWNER. PROOF OF IDENTIFICATION IS NEEDED. YOUR NAME MUST BE LISTED ON ACCOUNT IN ORDER TO COMPLETE REQUEST.**

PLEASE READ THE FOLLOWING AND CHECK OFF BOXES

I understand that there is a charge per request for water services to be turned on and/or off. Charges will be directly applied to the account.

Charges:

During regular business hours: \$25

Outside of regular business hours: \$100

I understand that once water/sewer services are active there will be at least a minimum charge each quarter. There is a minimum bill due even if there is little or no usage. Please visit our website for the current water rate.

I understand that it is required for someone to be at the property in case of any leaks at the time of turn on.

I understand that in order to process my request, form must be submitted at least 3 business days in advance.

I understand that there is a charge of \$25 per request to turn on or off.

Requesting water to be **TURNED ON**. DATE: _____ TIME: _____

Requesting water to be **TURNED OFF**. DATE: _____ TIME: _____

REGULAR BUSINESS HOURS: MONDAY-FRIDAY 7:30am-3:15pm

SUMMER BUSINESS HOURS: (Memorial Day-Labor Day) Monday-Thursday 7:00am-3:15pm and Friday 7:00am-12:15pm

SIGNATURE: _____ DATE: _____

-----OFFICE USE ONLY-----

TURNED ON DATE: _____ INVOICE SENT: _____ PAID: _____