

# Lincoln Park Day - Vendor Rules & Regulations

(effective June 1, 2022)

**Lincoln Park Day is an Annual Community Festival held on the 4<sup>th</sup> Saturday of September. This year's date is Saturday, September 24, 2022 with a rain date of Sunday, September 25, 2022. The Flea Market hours are 10:00 to 4:00.**

**The Flea Market will be on Main St as in past years. Check-in will be at the Train Station.**

**We encourage vendors to advertise on any social media that you have available to you personally or for your business. We are in this together, so let's spread the word!**

## **Registrations & Payments:**

Spaces are rented on a first come first served basis. Cash, check or money order payments are accepted up until one week prior to the flea market date. Only cash payments are accepted after September 19, 2022. Your payment is required in order to reserve a spot. Credit, partial payment or deferred payment is not permitted and there will be no refunds or credits for any reason. The Payment of Rent Constitutes a Contract between Vendor and the Lincoln Park Day Association and the vendor thereby agrees to adhere to the Lincoln Park Day policies.

Spaces are 10 x 12 ft.:

- \$50 per space pre-paid on or before September 19, 2022
- \$60 per space after September 19, 2022
- \$100 per space / CASH on Event Day – first-come first serve basis

## **Check-In Procedures:**

- Check-in begins at 8:00 on Event Day at the Train Station lot off Comly Rd at George Cobb Lane. CHECK-IN SIGNS WILL BE POSTED.
- All vendors must check-in with and present I.D. to receive reserved space location and additional event day information.
- Set-up and unloading will begin AFTER the vendor is successfully checked-in.
- Vehicles may be driven to the vendor's space to unload – as quickly as possible. After unloading, vendors are required to move their vehicles to nearby parking areas. Event volunteers will be on hand to monitor spaces when vendors leave to park their vehicles.
- Vendors must be checked into their assigned space by 9:30am and required to be open for business at 10 am. The Lincoln Park Day Association reserves the right to utilize any space not occupied by 9:30am. Selling hours are 10 am– 4pm.
- Vendors may not leave their spaces until 4:00pm and must be packed up and off the street no later than 5:00 pm.

## **Policies**

- The Lincoln Park Day Flea Market will be held on Main Street in Lincoln Park, NJ. Flea Market Hours are 10:00 am– 4:00pm

- Vendor's set-up must fit within the defined space boundaries. This includes your product, tables and tent. Tents must be stand-alone, stakes for tent are prohibited. There is no electricity, water, wi-fi or phone connections available.
- All Vendors are required to keep their area clean and free of hazards. No one is permitted to leave or discard merchandise, boxes or cartons on Borough of Lincoln Park property. All trash must be bagged by the vendor and left on the curb by their space.
- Vendors will conduct themselves in a professional, courteous manner at all times. The use of loud, profane or abusive language is not permitted. The consumption of alcoholic beverages at any time on property of the Borough of Lincoln Park designated for Lincoln Park Day is strictly prohibited. Any violators will be removed from the market and be banned from future selling.
- Vendors are responsible to collect and report the appropriate sales tax where applicable
- The sale of food or beverages is restricted to authorized food concessions. Anyone distributing food must have a temporary food license from the borough.
- Vendors are not permitted to have animals of any type (excludes personal assistance animals) with them on Borough of Lincoln Park Property while vending.
- Vendors are not permitted to collect names, addresses, phone numbers, e-mail addresses or other personal information of event attendees unless approved by Lincoln Park Day Association.
- Vendor agrees to complete and submit a Hold Harmless Agreement to indemnify and hold the Borough of Lincoln Park and the Lincoln Park Day Association harmless against all claims for injury and damage to persons and/or property arising from or in any way related to Vendors. (Agreement is attached).
- It is recommended that vendors obtain their own insurance as the Borough of Lincoln Park and/or the Lincoln Park Day Association is not responsible for any loss to any seller for any reason. Vendor assumes all risk and liability for injury, damage or loss due to theft, accident or negligence.
- The Lincoln Park Day Association reserves the right to refuse rental to any individual.
- **Prohibited Items:** The sale of firearms, ammunition, smoke bombs, **silly string**, confetti snaps, explosive materials, fireworks, chemicals, pornographic or offensive materials, livestock, pets, drugs, or drug paraphernalia, alcoholic beverages, piercing or any services that may be deemed offensive by the Lincoln Park Day Association. THE LINCOLN PARK DAY ASSOCIATION RESERVES THE RIGHT TO HAVE ANY ITEM OR ITEMS REMOVED FROM SALE AT ITS SOLE DISCRETION.

**QUESTIONS: Call or Text 862-444-9542**

Lincoln Park Day Association  
P.O. Box 644 \* Lincoln Park, NJ 07035

---

# Lincoln Park Day Vendor Contract

(effective May 30, 2022)

Vendor Name: \_\_\_\_\_

Person Responsible: \_\_\_\_\_

Address: \_\_\_\_\_

\_City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email/Webpage: \_\_\_\_\_

Type of Merchandise to be sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This rental agreement between The Borough of Lincoln Park Day Association and the above vendor is for renting the following space(s):

(  ) 12 x 10 ft. space / \$50 per space (pre-paid on or before Sept 19, 2022)

(  ) 12 x 15ft. space / \$60 per space after September 19, 2022

(  ) 12 x 15 ft. space / \$100 CASH on Event Day – first-come first serve

basis \*\* Tables and chairs to be provided by each vendor.

\*\* The Borough does not supply electrical, wireless, telephone or water connections Vendor

Agrees to pay The Lincoln Park Day Association \$ \_\_\_\_\_ for the above spaces.

Vendor acknowledges receiving a copy of the rules and regulations of Lincoln Park Day and above named vendor agrees to abide to all policies

vendor signature \_\_\_\_\_

\_Date \_\_\_\_\_

Please submit Vendor Contract, Hold Harmless and Payment to:  
**L.P.D.A. Box 644, Lincoln Park, NJ 07035**

# HOLD HARMLESS & INDEMNIFICATION AGREEMENT

## 1. DEFINITIONS

“I/we” and “me/my” shall mean the below individual(s) and/or organization(s).

### Individual:

Name:

Address:

City, State & Zip

Phone No.:

Work No.:

### Organization (if applicable):

\_\_\_\_\_ Person

Responsible:

Business Title:

Business Address:

City, State & Zip

Business Phone:

“You/Yours” shall mean the municipal corporation known as the **Borough of Lincoln Park**, its agents, servants, employees, or contractors.

## 2. GENERAL INFORMATION

Date(s): Saturday, September 24, 2022 or Sunday, September 25, 2022 (rain date)

Site: Main Street and Chapel Hill Road

Hours Site is Needed: 7am to 4:30pm

Activity to be held: Lincoln Park Day Flea Market/Street Fair

## **3.VENDOR.**

I sign this Hold Harmless and Indemnification Agreement as my voluntary act and by this act

agree to indemnify and hold You harmless from any claims, suits, or other actions arising from, caused by, or which are the alleged result of any act or omission of (including but not limited to damages arising from accidents, losses and/or injuries to persons or property) resulting from the event/activity as applied for by me.

a) You; (applicable only if the user of the site is a Corporation)

b) any guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held (as described above) on the date listed above.

4. I state that the activity listed above will not include the consumption of alcoholic beverages but should any person described in Paragraph 3(b) consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of Paragraph 5 below.

5. By signing the hold harmless I state that the activity listed above **WILL NOT PROVIDE/WILL NOT INCLUDE** consumption of alcohol on site at any Borough of Lincoln Park location. I understand that alcohol consumption is strictly prohibited at any location approved for use by the Borough of Lincoln Park.

6. (Applicable to Corporations Only)

I also agree that I am obligated to reimburse You for all reasonable attorney's fees incurred by You to enforce the terms of this Indemnification and Hold Harmless Agreement or to defend Yourself against any claim, suit, demand for subrogation, or other action which a court of competent jurisdiction later determines by final order or judgment should have been defended by Me at MY sole cost and expense pursuant to this Indemnification and Hold Harmless Agreement.

## 7. LEGAL SIGNATURE

(a) Individual

on behalf of

(Name of Organization or Corporation)

Title

(b) Municipality Representative:

Title